



# Central High School National Honor Society By-Laws



## Purpose of the National Honor Society:

The object of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Central High School.

## Process for selection to membership in the Central High School Chapter of the National Honor Society:

Selection to the Society shall be based upon possession of superior rating in four categories:

1. Scholarship
2. Leadership
3. Character
4. Service

## Eligibility for membership:

1. A student must be a junior or a senior who attends Central High School.
2. A student must have at least a 94 GPA (all semester grades shall be counted with the exception of office or teacher aide grades). To receive consideration a student must be on or above grade level.

## Process for maintenance of membership in the Central High School Chapter of the National Honor Society:

To maintain membership in the Central High School Chapter of the National Honor Society each member shall:

1. Maintain at least a 94 GPA under which all members are selected. When a member falls below the standard, he/she shall be notified in a letter that he/she is on scholastic probation. The member shall have one grading period (semester) to bring the GPA up to the minimum standard. If the member raises the GPA to the standard, he/she shall be removed from probation. If not, he/she shall automatically lose membership. The member is notified in writing that he/she shall relinquish all membership credentials and other NHS insignia to the sponsor. Once membership is lost, the member shall never be eligible for reinstated membership.
2. Be regular in attendance at all scheduled meetings. Students will be permitted 3 absences during one school year before membership must be relinquished. It is the belief of the sponsors that those members who fail to regularly attend meetings are not seriously interested in maintaining membership. (The sponsors may give special consideration for extenuating circumstances.)
3. Maintain the superior qualities of character, leadership, and service. After induction, members shall be re-evaluated once each semester thereafter in the areas of leadership, character, and service. Failure to maintain any of the above qualities shall be assessed to determine whether or not membership shall be retained.

## Policies for probation in and dismissal from the Central High School Chapter of the National Honor Society:

### Probation Policy:

Members of the National Honor Society will be notified in writing that the following incidents will incur probation of a specified time (at the discretion of the sponsors if not otherwise specified):

1. Grade point average falls below 94
2. Two absences from scheduled meetings

### Dismissal Policy:

Members of the National Honor Society will be notified, in writing, that the following incidents will result in a review by the sponsors that may result in membership dismissal:

1. Cheating on exams, tests, quizzes, term or research papers, homework, etc. (This includes both giving and receiving information.)
2. Violating a civil or criminal law
3. Grade point average remaining below 94 after a semester of probation
4. Failure to participate in scheduled projects, both service and fundraising

## Officers and Duties

### 1. President:

- A. Meets with the Executive Committee and sponsors to plan meeting agenda
- B. Presides at meetings in accordance with parliamentary procedure
- C. Delegates responsibilities to appropriate officers and committees
- D. Insures that the officers and committees carry out their responsibilities
- E. Keep's a President's notebook

### 2. Vice-President:

- A. Presides in place of the president when he / she is not present
- B. Chairs the projects committee
- C. Collects copies of all committee and activity reports
- D. Files all committee and activity reports
- E. Follows up, supervises, and coordinates all committee work

### 3. Secretary:

- A. Announces all meetings
- B. Takes attendance and keeps legible permanent records
- C. Has available the minutes of all previous meetings for the year, reads them upon request, and files a copy in the office
- D. Presents incoming correspondence to the Society
- E. Handles all correspondence
- F. Keeps a file of all official correspondence
- G. Checks with absent members and notifies them of their attendance status
- H. Notifies members in writing concerning probation and / or expulsion
- I. Types official papers

### 4. Treasurer:

- A. Chairs the Fund Raising Committee
- B. Collects, receipts, and deposits all funds coming into the Society in coordination with the sponsors
- C. Keeps accurate records of all financial transactions
- D. Reports all financial transactions to the Executive Committee and the membership upon request

### 5. Historian:

- A. Keeps a permanent record of all publicity appearing in the media
- B. Sees that a photographic record is made of all activities of the society
- C. Organizes, plans, and designs the scrapbook to be presented to the membership at the February meeting
- D. Insures that the history and traditions of the Society are preserved for future reference