

Phenix City Board of Education

Phenix City Schools Organizational Chart

**Assistant Superintendent
Administration & Operations
Nathan Walters**

- Human Resources
- Athletics/ Extra-Curricular
- Title IX
- School Calendars
- Alabama Bid Law
- New Construction, Projects
- Chief Safety Officer
- Investigations & Grievances
- Technology Integration
- OCR Complaints
- Strategic Plan
- Leadership Academy
- Nurses

**Superintendent
Dr. Janet Sherrod**

- CEO of Phenix City Schools
- Clear Direction: Vision, Mission, and Strategies
- Board Policy and Procedures
- Liaison to Public
- Technology Integration
- Allocation of Resources
- Strategic Plan
- Administrator Mentoring
- Senior Leadership Coaching
- Accreditation
- OCR Complaints
- Leadership Academy

**Assistant Superintendent
Teaching & Learning
Dr. Jessica Constant**

- Federal Programs and all ACIPs
- Accreditation/Strategic Plan
- Professional Development Coordinator
- Equity and Achievement Gaps
- New Teacher Orientation
- Accountability
- Textbooks (K4-12)
- Investigations & Grievances
- Technology Integration
- Counselors
- Title IX
- OCR Complaints
- E3 Initiative
- Leadership Academy & Summit

**Director of Technology
Mandy Loreman**

- System & Network Administration
- E-Rate Coordinator
- Technology Bids
- PowerSchool
- Data Management
- Technology Purchasing
- Technology Plan
- Software Management
- ALSDE Data Submission
- Media Specialists

**Network Administrator
Paul Nelson**

**Director of
Human Resources
Sonja Matthews-Coaxum**

- New Employee Onboarding
- Certification & Re-Certification
- Substitutes
- Employee Grievances
- Department of Labor
- Employee Records
- Employment Verifications
- Interns & Student Placement
- Employee Recruiting
- TEAMS Contracts
- Employee Assistance Program

**Chief School
Financial Officer
Sheri McMullen**

- Financial Services
- Accounts Payable
- Accounts Receivable
- Fixed Assets
- Budgeting
- Audits
- Alabama Bid Law
- United Way

**Payroll Coordinator
Kristyn Pace**

- Payroll
- Employee Benefits
- Retirement Benefits

**Accounting Coordinator
Stephanie Ayres**

- Accounts Payable
- Local Schools/Bookkeepers
- Audit
- Impact Aid
- Fairbanks/Medicaid Time Study

**Executive Director of Teaching
and Learning
Rachael Peters**

- MTSS Coordinator
- Textbooks
- Technology Integration
- Accreditation/Strategic Plan
- Secondary Curriculum
- Professional Development
- Teacher Effectiveness
- New Teacher Orientation
- Instructional Coaches
- Fine Arts
- Teacher Mentoring
- English Language Learners
- Summer Learning
- Media Specialists

**Director of
Federal Programs
Dr. Ronald Wiggins**

- Title I, II, III, IV
- McKinney Vento
- Accreditation
- Compliance Monitoring
- eGap
- CTE & Special Education Funding
- Private School Coordination
- Time & Effort
- Family Engagement Specialist (TBA)

**Coordinator of Safety
VACANT**

- Emergency Plans
- Virtual Alabama
- Safety Officer
- Energy Maintenance
- Restraint Training

**Transportation Supervisor
David Gibson**

- Transportation
- Transportation Grievances
- Driver Training
- Bus Dispatch
- Bus/Vehicle Bids
- Vehicle Insurance

**Director of
Special Services
Mary Godfrey**

- Special Education
- Gifted Education
- Eligibility Reports
- Special Education Litigation Liaison
- Child Find

**Coordinators of
Special Education
Cara Vercher &
Matthew Parris**

- School Liaison for Special Education
- Special Program Monitoring
- IEP/BIP Development
- Extended School Year Services (ESY)

**Director of Teaching & Learning
PreK - 5
Veatrice Thomas**

- Elementary Curriculum
- Professional Development
- Teacher Effectiveness
- New Teacher Orientation
- Instructional Coaches
- Fine Arts
- Teacher Mentoring
- English Language Learners
- Schools of Character
- Literacy & Numeracy Act

**Director of
Student Services
Kara Bernal**

- 504 & Homebound
- Enrollment & Registration
- Student Grievances
- Code of Conduct
- Attendance & Discipline
- Success Academy/Student Hearings
- Registrars & Secretaries
- Truancy Officers
- Social Workers

**Athletic Director
Matt Bell**

- Athletic Events
- Athletic Eligibility
- Athletic Handbook

**Asst. Athletic Director
Danielle Mason**

**Child Nutrition Director
Michelle Lian**

- CNP Bids
- Fresh, Fruit & Vegetable Grants
- Summer Feeding
- Evening Meals
- Wellness Policy
- Community Eligibility Provision
- National School Lunch Program
- National School Breakfast Program

**Public Relations Specialist
Carol Ann Underwood**

- Employee Recognition
- Crisis Communication
- Media Relations
- Community Relations
- Branding
- Internal & External Communications
- Employee Institute
- Military Relations
- Phenix City Education Foundation

**Principals,
Pre-K Coordinator, Success
Academy Coordinator**

**Director of Career Tech
Jason Sasser**

- Career Technical Education
- CTE Advisory Groups
- CTE Co-Curricular Activities
- CTE Funding
- STEM K-12
- Career Development
- Career Readiness Indicators (CRI)

**Coordinator of Mental Health &
Testing
Veta Lewis**

- Testing
- Community Engagement
- Military Relations
- Community School (PCES)
- Red Ribbon Week
- Character Education
- Counselors
- Anti-bullying
- SEL/Mental Health

