

Sherwood Afterschool Program
 906 Idle Hour Dr
 Phenix City, AL 36867
 334-298-7097

Child's Full Name:	Preferred Name:
Grade:	Teacher:
Home Address:	
City/State/Zip:	
Telephone Number:	Who does child live with?
Mother's Name:	Cell #:
	Work#:
Father's Name:	Cell #:
	Work#:

Please list any allergies your child may have:

Name/Relationship of Emergency Contacts and Contact # for each:

In case of emergency, do you give Sherwood Afterschool Program all authority to take your child directly to the doctor or nearest hospital? Yes No

Doctor Name: _____ #: _____

I acknowledge by my signature that I have received and read all the guidelines of this program. I understand that all fees are due on Monday of each week and that my account must be paid weekly or bi-weekly. If not my child(s) will be dismissed from the program. There is a \$30.00 service charge for returned checks.

Parent/Guardian Signature: _____ Date: _____

Sherwood Afterschool Program

Operating Policies and Procedures

Any K-5th grade student enrolled at Sherwood Elementary School may attend the afterschool program. The program will run from 3pm to 6pm every day the students attend school. Failure to pick children up by 6pm will result in a late pick up fee of \$20 and is due at time of late pick up. Students will be dismissed from the afterschool program after two late pickups.

The cost of the afterschool program is \$9 per day and is due on or before Monday of each week. If not, children will be dismissed from the program. Fees not paid will result in student(s) not being able to participate in extracurricular activities (ex. Field trips). Balances that are unpaid for a two week time period will result in suspension from the program until fees are paid in full. The school reserves the right to contact DHR in the event the parent refuses to obtain alternate afterschool accommodations when suspension notice is given due to unpaid fees.

The program is designed to meet the needs of children who attend Sherwood and their parents. The program is a safe and enriching climate where children may wait at the end of the regular school day to be picked up by a parent or other designated adult. The program includes homework time, snack time, and free play time.

Failure to comply with the rules of conduct can result in the student(s) being suspended or dismissed from the afterschool program.

I, _____, parent/guardian of _____
have read the above and agree to adhere to the above outline policy of the afterschool at Sherwood Elementary.