

TO REGISTER FOR PEEHIP HEALTH INSURANCE

1. Go to Retirement System of Alabama – www.rsa-al.gov
2. Click on ‘MEMBERS’
3. Click on ‘PEEHIP’
4. Click on ‘NEW EMPLOYERS’

Scroll down to section called “How to Enroll” and click on ‘Member Online Services’

Follow the log-in procedures and select “New Enrollment” to complete the enrollment process.

5. First Time User? Register Now.
6. Create an Online Account.

A PID number will be assigned to each employee after all paperwork has been completed and forwarded to the Payroll Office by the Personnel Department.

NOTE: You have 30 days to enroll in health insurance after your employment date. Employment date for the 2018 – 2019 term/year is August 2, 2018 for nine month employees.

*** PEEHIP enrollment forms are also available in the Payroll Department.